

ANNUAL GENERAL MEETING
Sunday March 25, 2018 2:00PM
MINUTES

Location: High Park Forest School

Board Members: John Formosa, Simone Stock, Chris Diceman, Sarah Doucette, Mat Scolozzi (not present), Tarang Khare, Luana DiCandia, Esme Markle, Catherine Murray

Chair: John Formosa

Minutes Transcribed By: Luana DiCandia

Meeting Opened: Motion to Open Meeting: 2:22pm

1. Introduction by Sarah Doucette [prior to Item 1]

- i. Existing Board of Directors: Simone Stock, John Formosa, Chris Diceman, Tarang Khare, Sarah Doucette, Mat Scolozzi, Tarang Khare, Luana DiCandia, Esme Markle, Catherine Murray
- ii. Recognition of volunteers and zookeepers, and the Board of Directors
- iii. Recognition of City Members: Doug Bennet of Partnership office (provides guidance with Master Plan), Sara Street, Executive Director of Nature Building; Bhutilia Karpoche, NDP Candidate for this riding
- iv. Sarah Doucette, Councillor: thank you to all those who donate time or money to the Zoo. High school students can obtain volunteer hours at the zoo (ages 15+)
- v. Jamie Romoff, General Manager of Parks, Forestry and Recreation sends her regrets.

2. Welcome & confirmation of quorum

- Number of members in attendance: At least 10 members are present and quorum is established (15 members).

3. Meeting called to order and approval of Agenda

- Motion to approve agenda. Moved by: Simone Stock. Seconded by: Sarah Doucette. Motion carried.

3. Approval of minutes from Annual General Meeting, March 25, 2017

- Motion to approve minutes. Moved by: Sarah Doucette. Seconded by: Tarang Khare. Motion carried.

4. Vision, Mission, Values

- Vision: to keep the zoo running and free.
- Values: Accountable: audited financial statements; Professional: conduct ourselves at all times; Collaborate: work collectively together to achieve our goals; Community-Oriented: Engagement with community; increases the amount of visitors.

5. Financial Statements and Auditor's reports

- Motion to approve 2017 draft financial statements, subject to finalization by FHPZ and its auditors. Moved by: Simone Stock; Seconded by: Tarang Khare. Motion carried.
- Solvent; focused on more capital funding and spending on the Master Plan in 2016

6. Appointment of Auditor for 2017

- Motion to approve minutes. Moved by: Catherine Murray; Seconded by: Luana DiCandia Motion carried.
- Sloane Partners, auditors for past few years

7. Election of 2017 Board of Directors

- Introductions of Board of Directors
- Election of Board Members for 2-year terms:
 - i. Matt Scolozzi (re-election)
 - ii. Tarang Khare (re-election)
 - iii. Gayle Christie (new Board Member)
- Motion to elect the new members Moved by: Sarah Doucette; Seconded by: Simone Stock. Voted and approved by all members. Motion carried.
- Current Board Members with a 1-year term remaining:
 - i. John Formosa
 - ii. Chris Diceman
 - iii. Simone Stock
 - iv. Esme Markle
 - v. Luana DiCandia
 - vi. Catherine Murray
- Ex-Officio City Councillor Sarah Doucette

8. Reports

- **Report from the Chair:**
 - Master Plan - Enhance & Sustain
 - i. Operating Fund - Programming
 - ii. Capital Fund - Enhancement
 - iii. Endowment Fund – Sustainability
- Fundraising Strategy:
 - Government; Corporations; Foundations; In Kind; Community.
- Master Plan Phasing
 - Phase 1: \$4.2 M, washroom facilities, Deer Pen Rd, green initiatives, heritage building remediation, storm water management
 - Phase 2: animal pen upgrades, accessibility upgrades, First Nations exhibit, small playground, entry gates & signage
 - Phase 3: Additional upgrades, signage

- Master Plan Funding Status
 - Municipal, Provincial and Federal funding in Phases 1, 2 and 3.
 - Phase 0: Funded in progress
 - LP Building fully funded. 75% City of Toronto, 19% FHPZ, 5% Provincial.
 - Phase 1:
 - Doing Llama building this year; working on final permitting and tender process underway.
 - Deer Pen Road underway at 90%
 - Unfunded
 - Phase 2: Animal exhibit upgrades.
 - Phase 3: Accessibility upgrades, new animal pavilion.
 - Need \$3 million to complete
- Thank you to current partners: Honey and Griggs family foundations, City of Toronto, DTAH, GeoPro, etc.
- **Report from the Treasurer:**
 - Generated \$80,000 of revenue
 - Invested \$83,000 in capital improvements; our strategy has been to fund the soft costs
 - Ended year with over \$523,000 of total assets
 - 2017 Revenue: Llama Pen and blue boxes generated \$22,000; Honey match \$20,000; Scotia Marathon \$6,500, grant of \$7,500 from TD Friends of the Environment.
 - 2017 Expenses
 - \$300,000 in soft costs: Phase 1 \$170,000; LP Building \$26,000. **[CONFIRM \$]**
 - 2017 volunteer hours
 - Similar to 2016; 2006 hours for 2017

9. Scotiabank Marathon

- Won honourable mention; raised over \$6,500
- Oct. 21, 2018 is next race for this year.

10. Grants

- TD Friend of Enviro Foundation \$7,500
- Ontario Ministry of Tourism, Culture and Sport \$15,000
 - For soft costs only, for Phase 0; asked for \$19,000.
 - Will submit for Phase 1 for Deer Pen Road soft costs \$250,000.
- New Building Canada Fund: Prov and fed infrastructure; in progress; soft and hard costs. Ceiling of 50%. For Deer Pen Road.
- Cultural Spaces Fund: federal Min of Heritage; ceiling of 30%. For heritage log cabins.
- Tourism Development Fund: Phase 0: \$15,000 of funding secured, Phase 1: to be submitted later in 2018

11. Communications

- Copybaras: recap of media plan; 45,000 votes cast from all over the world; Alex, Geddy & Neil won. Media: CP24 Live Event, ABC Radio News, National Geographic Kids, Billboard.com

- Website: visits to website peaked in June; made better effort to keep website updated; added social media feed to it.
- Social media: increased our presence and posted more on Instagram, doubled amount of postings since May 2016; added a “Donate” button on FB page.
- Media requests
- Visitor testimonials: gearing up for HPZ’s 125th anniversary; asking people to share memories of HPZ online and at llama pen.

12. Master Plan Process

- Video played.
- Bring in another 140 trees; capture storm water and manage better; add services i.e. washrooms, classroom; reconfigure llama building.
- Phase 1 details almost finalized, and funding (ongoing). Progress from a time when City was going to close the Zoo, to now investing \$800,000 in the zoo.
- Process: at the Fundraising, and Phase & Implement stages. Working with province and federal government to maintain visibility; City has pass resolution that the HPZ is a priority project.
- Building funds: \$250,000
 - \$150,000 from Section 37; \$50,000 from Parks Capital; \$50,000 from FHPZ.
 - Cabins have to be raised 10 feet; fix rotting logs and concrete floor; return cabins. Adding heating for capybaras who live indoors in winter; washroom for zookeepers (found sewage pipes running under); building out a canopy.
 - Work will start Spring 2018.

13. Llama Building Kid Style

- Presentation of log cabins built by the kids.

14. Peacock Gala

- September 20, 2018 at Sunnyside Pavilion
- Cocktails 6pm Dinner 7pm; entertainment & fundraising thereafter
- Capacity 200 ppl; Ticket price approx. \$125 per person
- Grenadier Group donating the space, and potentially the food.
- 1893 period theme;

15. Q&A

- Phase 1: LP and Deer Pen Road – whole of Deer Pen Road? Why do it upgrading rest of HPZ if heavy equipment comes in to do rest of park? Should not be damaging due to use small bobcats; also City has money allocated for this and has been held over one year, cannot hold over again and must complete despite not having funding to do rest of the improvements in Phase 2; if damaged they have to replace it. Also unsafe right now. Infra is the first issue that has to be dealt with.
- How do you become a member? Donate or volunteer hours.

16. Adjournment

- Motion to adjourn the meeting. Moved by: Simone Stock. Seconded by: Sara Street. Motion Carried.
- Meeting adjourned at 3:25 PM.